



## Tabir Mobile Phone Acceptable Use Policy Children and Adults

### 1. Purpose

1.1. The widespread ownership of mobile phones among young people requires Krayova Uprava to take steps to ensure that mobile phones are used responsibly during Tabir. This Acceptable Use Policy is designed to ensure that potential issues involving mobile phones can be clearly identified and addressed, ensuring the benefits that mobile phones provide (such as increased safety) can continue to be enjoyed by those at Tabir.

1.2. Krayova Uprava has established the following Acceptable Use Policy for mobile phones that provides teachers, Taborovyky, parents and carers with guidelines and instructions for the appropriate use of mobile phones during Tabir lessons.

1.3. Taborovyky, their parents or carers must read and understand the Acceptable Use Policy as a condition upon which permission is given to bring mobile phones to Tabir.

1.4. The Acceptable Use Policy for mobile phones also applies to Taborovyky during Tabir excursions, and extra-curricular activities both at Tarasivka and off-site.

### 2. Rationale

2.1. Krayova Uprava recognises that personal communication through mobile technologies is an accepted part of everyday life but that such technologies need to be used well.

2.2. Personal safety and security

Krayova Uprava accepts that parents/carers give their children mobile phones to protect them from everyday risks involving personal security and safety. It is acknowledged that providing a child with a mobile phone gives parents reassurance that they can contact their child if they need to speak to them urgently.

### 3. Responsibility

3.1. It is the responsibility of Taborovyky who bring mobile phones to Tabir to abide by the guidelines outlined in this policy.

3.2. The decision to provide a mobile phone to their child should be made by parents or carers. It is the responsibility of parents/carers to understand the capabilities of the phone and the potential use/mis-use of those capabilities.

3.3. Parents/carers should be aware if their child brings a mobile phone to Tabir, it is assumed household insurance will provide the required cover in the event of loss or damage. Krayova Uprava does not accept responsibility for any loss, damage or costs incurred to personal items brought to Tabir.

3.4. Taborovyky are responsible for keeping Komanda informed of their current mobile phone to aid return if lost on site.

3.5. Parents/carers are reminded that in cases of emergency, Tabir Kanselyariya (Main Office) remains a vital and appropriate point of contact and can ensure your child is reached quickly and assisted in any relevant way. Passing on messages through this channel reduces the likelihood of disruption.

## 4. Acceptable Uses

4.1. Mobile phones should be switched off/or on silent mode, and kept out of sight during the following Tabir timetable of the day:

- Zbirka
- Molytva
- Lessons
- Meal Times
- Special events i.e. day trips, Popys,
- Bed Times

Exceptions may be permitted only in exceptional circumstances if the parent/carer specifically requests it. Such requests will be handled on a case-by-case basis and should be directed to Komandant.

Parents/carers are requested that in cases of emergency they contact Tabir Kanselyariya (Main Office) first so we are aware of any potential issue and may make the necessary arrangements.

4.2. Mobile phones should not be used in any manner or place that is disruptive to the normal routine of Tabir.

4.3. Taborovyky should protect their phone numbers by only giving them to close friends and keeping a note of who they have given them to. This can help protect their number from falling into the wrong hands and guard against the receipt of insulting, threatening or unpleasant voice, text and picture messages.

4.4. Krayova Uprava recognises the importance of emerging technologies present in modern mobile phones e.g. camera and video recording, internet access, MP3 and MP4 playback, blogging etc. During lessons, teachers may wish to utilise these functions to aid teaching and learning and Taborovyky may have the opportunity to use their mobile phones during lessons. On these occasions Taborovyky may use their mobile phones in the classroom when express permission has been given by the teacher. The use of personal mobile phones in one lesson for a specific purpose does not mean blanket usage is then acceptable.

## 5. Unacceptable Uses

5.1. Unless express permission is granted, mobile phones should not be used to make calls, send SMS messages, surf the internet, take photos or use any other application during lessons and any other times as listed above

5.2. The Bluetooth function of a mobile phone must be switched off at all times and not be used to send images or files to other mobile phones.

5.3. Mobile phones must not disrupt lessons with ring tones, music or beeping. They should be turned off/on silent during all relevant times listed above.

5.4. Using mobile phones to bully and threaten other Taborovykyk is unacceptable. Cyber bullying will not be tolerated. In some cases it can constitute criminal behaviour. If the use of technology humiliates, embarrasses or causes offence it is unacceptable regardless of whether 'consent' was given.

5.5. It is forbidden for Taborovykyk to "gang up" on another Taborovyk and use their mobile phones to take videos and pictures of acts to denigrate and humiliate them and then send the pictures to others or upload and share. This also includes using mobile phones to photograph or film any Taborovyk or adult without their consent. It is a criminal offence to use a mobile phone to menace, harass or offend another person and almost all calls, text messages and emails can be traced.

5.6. Taborovyky should have their phones secure inside bags prior to entering the wash/changing rooms. Under no circumstances should mobile phones be out of bags in wash/changing rooms. Mobile phones are not to be used in wash/changing rooms. Mobile phones are not to be taken out of bags or used in any situation that may cause embarrassment or discomfort to fellow Taborovyky, Komanda, adults, or visitors. Komanda staff will confiscate any mobile phones found out of bags and in use in these areas immediately.

5.7. Should there be more than one disruption to lessons caused by a mobile phone, the responsible Taborovyk may face disciplinary actions as sanctioned by Komanda. This may include the confiscation of the mobile phone for the duration of Tabir.

5.8. It is unacceptable to take a picture of a member of Komanda or any other adult without their permission. In the event that this happens the Taborovyk will be asked and expected to delete those images.

## 6. Theft or Damage

### Signs and Symptoms

6.1. Taborovyky should mark their mobile phone clearly with their names.

6.2. Taborovyky who bring a mobile phone to Tabir do so at their own risk. To reduce the risk of theft, Taborovyky who carry mobile phones are advised to keep them well concealed and not 'advertise' they have them.

6.3. Mobile phones that are found at Tarasivka and whose owner cannot be located should be handed to Tabir Kanselyariya (Main Office).

6.4. Krayova Uprava accepts no responsibility for replacing lost, stolen or damaged mobile phones.

6.5. Krayova Uprava accepts no responsibility for Taborovyky who lose or have their mobile phones stolen while travelling to and from Tarasivka.

6.6. It is strongly advised that Taborovyky use passwords/pin numbers to ensure that unauthorised phone calls cannot be made on their phones (e.g. by others or if stolen). Taborovyky must keep their password/pin numbers confidential. Mobile phones and/or passwords may not be shared.

6.7. Lost and stolen mobile phones in the U.K. can be blocked across all networks making them virtually worthless because they cannot be used. In the event of a loss or theft on Krayova Uprava premises during Tabir, Komanda will insist parents arrange blocking.

- becomes withdrawn anxious, or lacking in confidence
- starts stammering
- attempts or threatens suicide or runs away
- cries themselves to sleep at night or has nightmares
- presents with clothes torn or possessions damaged
- has possessions which are damaged or " go missing"
- asks for money or starts stealing money (to pay bully)
- has unexplained cuts or bruises
- becomes aggressive, disruptive or unreasonable
- is bullying other children
- stops eating
- is frightened to say what's wrong
- gives improbable excuses for any of the above
- is nervous & jumpy when a cyber message is received
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### Procedures

Report bullying incidents to komandant or bunchuzhniy whilst at tabir and to the holova if in the oseredky.

- In cases of serious bullying at tabir, the incidents will be recorded. In
- serious cases parents should be informed as recommended in the Guidance on dealing with unacceptable behaviour (Taborova Komisia 2010).
- The bullying behaviour or threats of bullying must be investigated and the bullying stopped quickly 4. An attempt will be made to help the bully (bullies) change their behaviour.

## Outcomes

1. The bully (bullies) may be asked to genuinely apologise. Other consequences may take place.
2. In serious cases, they will be asked to leave tabir.
3. If possible, yunatstvo will be reconciled
4. After the incident / incidents have been investigated and dealt with, each case will be monitored to ensure repeated bullying does not take place.

## Prevention

We will use appropriate methods for helping children to prevent bullying. As and when appropriate, these may include:

- Having discussions about bullying and why it matters.
- By always promoting respect for one another.

Taborova Komisia 2010

**Reviewed 28/3/2015**

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